

MIDLAND AREA AGENCY ON AGING

Meeting Minutes from September 15, 2022

Marion County Savings Bank Annex in Salem, Illinois– 1:00PM

THOSE PRESENT: Susan Elke, Michele Garrison, Janice Gahagan, Gerald Herring, Sue Heth, Sue Kramer, Jimmie Page, Chloe Page, Rosanna Perkins, Ferrel Seaman, and Karen Walsh

EXCUSED: Brien Guy, Amy Harrison

MEETING CALLED TO ORDER & WELCOME:

The September 15, 2022 Board Meeting was called to order by Board President Ferrel Seaman, followed by Judy Kleine calling the Roll Call, and the reciting of the Pledge of Allegiance.

INTRODUCTION OF GUESTS: None in Attendance

PUBLIC REMARKS:

Tracy took a brief moment to read a note which the office had received from a client along with a generous donation. In the note, the client had thanked the agency for the assistance she had received, and that the seniors were very lucky to have agencies like this to come to when they needed assistance with various things. Tracy stated that when things get bombarded at the office and the staff needs a boost, it's short notes like these that we receive that boosts our spirit and reminds us that we DO make a difference in the senior's lives.

PRESIDENTS REMARKS:

President Ferrel Seaman stated he was still very thankful for the fact that we were able to once again meet in person and he followed up with thanking everyone in attendance for coming.

BUSINESS MEETING:

SECRETARY'S REPORT:

The June 16, 2022 Secretary's Report were approved with a motion by Michele Garrison and following by a second from Jimmie Page.

TREASURER'S REPORT:

The Treasurer's Reports for June, July, and August of 2022 were approved to be filed for Audit.

STAFF REPORTS:

Lori Cummins gave a report regarding a \$10,000 Special Grant that the Agency had received from Age Options regarding Senior Medicare Fraud. Lori stated that several of the Board members had asked how the money was going to be spent. Lori went on to state that the money had been spent on 2 Senior Medicare Patrol Billboards that stated how to Prevent Medicare Fraud and also what to do regarding possible scams that were out there.

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STAFF REPORTS: (cont'd)

Lori then had taken pictures of the 2 Billboards which she passed around the room to show each Board Member in Attendance. These two Billboards will stay up for one-year and will be rotated and displayed in our 5-county area.

Tracy added in the Staff Reports, that as of October 2022, that each Staff member would be giving an oral report as to what they were doing at the office.

AREA PLAN DEVELOPMENT: Tracy Barczewski

Tracy reported that she was happy to announce that the Area Plan as well as the FY22 Revision had both been submitted and had been accepted by IDOA.

EXECUTIVE DIRECTORS REPORT: Tracy Barczewski

Tracy spoke about the new changes to the Caregiver Program, and on how the reports were going to have to be submitted, along with how the money would be spent.

Tracy was rather "thrilled" to report that Midland Area Agency had received notice that Salem had officially been added to the Dementia Friendly Community Registry! Tracy stated that Salem was now the second city to be added to the Registry from our 5-county area, with the first one being Effingham being added earlier in the year.

Tracy reported that Nancy, Judy and herself, had received a call asking them to speak at the Pioneer Coalition Convention on November 2, 2022 in Marion, Illinois on creating a Dementia Friendly Community.

Tracy went on to report that FY 22 would be ending as of September 30th, that the travel vouchers received on September 20th, would be mailed out ASAP and then asked if the Board would please be kind enough to cash them so that FY22 could be closed out.

Tracy reported that Sikich would once again be doing our Audit for the year, and it would probably be scheduled sometime after November 28, 2022. She went on to state, that it hadn't yet been decided whether the Audit would be done totally by remote or some of it done in person.

Tracy reported that Monitoring was being done by desk reviews. Tracy also reported that the Farmers Market Coupons had been distributed to both BCMW and to the Sunshine Center and that they seemed to be going out very quickly.

Tracy reported that on August 10, 2022, that there was a Regional Meeting held for both PSA 08 and PSA 09 in O'Fallon, Illinois and how pleased she was that most if not all of our providers attended it either in person, or by ZOOM.

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EXECUTIVE DIRECTORS REPORT- Tracy Barczewski (cont'd)

Tracy reported that the first County Conversation Meeting had been held in Jefferson County on July 13, 2022, and that although it was not really well attended, that those in attendance walked away with considerable knowledge and that they had thanked the Providers that were there at the event who spoke. The next County Conversation will be held on November 4, 2022 in Marion County at the Bryan-Bennett Library. Tracy went on to say that there were fliers at the Board Meeting for anyone who wished to take one.

Tracy went on to report that on October 18, 2022, that several of the staff member would be attending the Alzheimer's Conference being held in Effingham, Illinois and that Midland would be having 2 tables. We also plan to have two at the Marion County Conversation, with one being our regular Agency table, and the other being a Midland Dementia Friendly Community table with information on Dementia and on how to make your community "Dementia Friendly".

Tracy ended her report by saying that Medicare Open Enrollment was right around the corner and that Stephanie, Judy and newly trained SHIP counselor Nancy Hinton would be busy with assisting clients in reviewing their current plan and/or possibly enrolling them into a new and better plan for 2023. Open Enrollment will begin on October 15th and will run through December 7th.

ADVISORY COUNCIL REPORT:

Tracy gave the Advisory Council Report and stated that even though a lot of what she had to report was given in her Executive Report, that she did have a few more things to add. Tracy reported that the Council had met via: ZOOM on August 24, 2022 and that there had been some discussion regarding the County Conversation and on what we might possibly change when the one comes up in November that will be held in Salem.

Tracy reported that Nancy Hinton had finished her SHIP training, and was now officially a SHIP counselor.

Tracy also reported that the Sunshine Center in Mt. Vernon, Illinois would hopefully be breaking ground on their new meal site shortly and that everyone was looking forward to it being built.

Tracy finished the report by saying that Shannon Nosbisch had invited everyone that could possibly come to the Alzheimer's Convention that was being held on October 18, 2022 and that she, (meaning Shannon) was planning to give a Dementia training at the Effingham Public Library on October 13, 2022.

IDOA REPORT- Phyllis Roate, Regional Coordinator

Phyllis was unable to attend the September Board Meeting due to a conflict, therefore there was no report from IDOA.

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STANDING COMMITTEES:

FINANCE COMMITTEE: Susan Elke, Chairperson

Susan reported that the Finance Committee had met over the phone on August 23, 2022 along with Tracy, Heather, Joni and Jodene regarding Midland's Savings and Money Market Accounts and about how the agency might be able to receive more interest on both.

Susan Elke then made a motion to the Board to close the US Bank funds and to set up a Money Market account at Community Trust Bank and re-evaluate it after one year. The motion was then seconded by Rosanna Perkins, there were no opposed, and the motion was carried.

A second motion was then also made by Susan Elke to the Board to move Edward Jones Money Market (appropriate amount in conjunction with US Bank which is approximately \$53,000) into a Money Market account at Community Trust Bank for a total of \$75,000.00. The motion was then seconded by Gerald Herring, there were no opposed, and the motion was carried.

After Susan gave her report President Ferrel Seaman reported that the Personnel, Finance, and also the Executive Committee had met on July 15, 2022 with Heather and Tracy in Salem to discuss a possible bonus for the Midland Staff. Ferrel then asked for a motion to approve a onetime bonus of \$7,000 gross with no fringe benefits for each staff employed from the Discretionary Account. A motion was then made by Jimmie Page and then seconded by Susan Elke to the approve a onetime bonus of \$7,000 gross with no fringe benefits for each staff employed from the Discretionary Account. There were no opposed, therefore, the motion was carried.

PERSONNEL COMMITTEE- Sue Kramer, Chairperson

Sue reported that she had met with Tracy regarding her Executive Director Evaluation for 2015-2022 and that they had discussed her goals along with the responses from both the Board and the Midland Staff. Sue went on to report that the Personnel Committee had met that morning at 11:00am to discuss their findings, and had decided that Tracy's evaluation was found very favorable and that she would be re-evaluated in a year's time.

MEMBERSHIP COMMITTEE- Chloe Page, Chairperson

Chloe reported that the Membership Committee had contacted the Members of both the Advisory and the Board that were up for re-election as of October 1, 2022. Chloe then made a motion to re-elect Michele Garrison, Chloe Page, Gerald Herring and Ferrel Seaman to the Board of Directors, and Shannon Nosbisch to the Advisory Council for another 3-year term. Susan Elke seconded the motion, and since there were no opposed, the motion was carried.

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BY-LAWS COMMITTEE- Brien Guy, Chairperson- No Report

PROGRAM DEVELOPMENT COMMITTEE- Michele Garrison, Chairperson- No Report, however Tracy mentioned that she would be in contact with Michele between that day and the next Board Meeting in October to possibly have the Program Development Committee meet before the actual Board Meeting next month.

AD-HOC COVID-19 COMMITTEE- Sue Kramer, Chairperson

Sue said that there was actually nothing to report, that we would just continue to follow the COVID-19 guidelines and try to keep up to date, if by chance the cases would rise.

At this time, Tracy spoke up and stated that she had met with Jefferson County Board Members Janice Gahagan and Amy Harrison earlier that week to provide them with training and that she felt that perhaps since Amy wasn't currently on a Board Committee and worked at the Jefferson County Health Department, that she might be a good person to add to the AD-HOC COVID-19 Committee.

UNFINISHED BUSINESS: No Report

NEW BUSINESS:

Ferrel once again wanted to state that it was so good to see everyone in person and that he just hoped that we would continue to be able to do so.

Tracy mentioned that since October was actually our Annual Board meeting that we as an Agency would like to provide both the Board and the Advisory Council with a Subway Lunch next month in appreciation for all they have done for us.

ADJOURNMENT:

A motion to adjourn the September Board Meeting was made by Sue Kramer.

NEXT MEETING:

The next Midland Area Agency on Aging Board meeting will be held on October 20, 2022 at 1:00pm. The Meeting will be held at the Salem KC Extension, located at 1475 W. Whittaker, in Salem, Illinois.